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DATE: 20<sup>th</sup> January 2014

## **EDUCATION INFORMATION BRIEFING**

**Meeting to be held on Thursday 30 January 2014**

### **QUESTIONS ON THE INFORMATION BRIEFING**

The Briefing comprises:

- 1 MINUTES OF THE EDUCATION BUDGET SUB COMMITTEE HELD ON 7TH JANUARY 2014** (Pages 3 - 8)
- 2 UPDATE FROM THE SEN EXECUTIVE WORKING PARTY** (Pages 9 - 10)
- 3 ANNUAL REPORT FROM THE BROMLEY ADULT EDUCATION COLLEGE** (Pages 11 - 14)
- 4 ECS CONTRACT MONITORING REPORT - EDUCATION CONTRACTS** (Pages 15 - 18)
- 5 BROMLEY ACADEMY PROGRAMME UPDATE** (Pages 19 - 26)

Members and Co-opted Members have been provided with advanced copies of the Part 1 (Public) briefing via email. The Part 1 (Public) briefing is also available on the Council website at the following link: <http://cds.bromley.gov.uk/ieListMeetings.aspx?XXR=0&Year=2014&CId=559>

**Paper copies of this Information Briefing will not be available at the meeting of Education PDS Committee.**

**Information Items will not be debated at Education PDS Committee unless a member of the Committee requests a discussion be held. 24 hours notice must be given to the Clerk.**

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## **EDUCATION BUDGET SUB-COMMITTEE**

Minutes of the meeting held at 7.00 pm on 7 January 2014

### **Present:**

Councillor Neil Reddin FCCA (Chairman)  
Councillor Julian Benington (Vice-Chairman)  
Councillors Kathy Bance MBE, Nicholas Bennett J.P.,  
Julian Grainger and David McBride

Councillor Stephen Wells, Portfolio Holder for Education

### **Also Present:**

Jane Bailey, Interim Assistant Director: Education  
David Bradshaw, Head of Education, Care and Health Services Finance  
James Mullender, Senior Accountant

### **1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

No questions had been received from members of the public.

### **4 MINUTES OF THE MEETING HELD ON 2ND OCTOBER 2013 AND MATTERS OUTSTANDING**

In considering the minutes of the previous meeting, it was noted that Members had requested Clare House, St Peter and St Paul's and Chelsfield Primary Schools be included in the Schedule of Members' visits for the 2013/14 academic year which had not yet been published.

**RESOLVED** that the minutes of the meeting held on 2<sup>nd</sup> October 2013 be agreed.

## **5 CAPITAL PROGRAMME MONITORING - 2ND QUARTER 2013/14**

### **Report CSD14012**

On 20<sup>th</sup> November 2013, the Executive received the 2<sup>nd</sup> quarterly capital monitoring report for 2013/14 and agreed a revised Capital Programme for the four year period 2013/14 to 2016/17. The Sub-Committee considered a report outlining the changes agreed by the Executive in respect of the Capital Programme for the Education Portfolio.

The Chairman was pleased to announce that an additional £300k of Government grant would be made available to the Local Authority in 2015/16 and 2016/17 to fund capital works in schools to meet the growing demand for additional pupil places. A one-off sum of £400k had also been provided for 2014/15 to equip kitchens in Local Authority maintained schools to support the provision of free school meals to all Key Stage 1 pupils from September 2014. No announcement had yet been made regarding how these free school meals would be funded. Councillor Nicholas Bennett JP noted that free school meals for Key Stage 1 pupils might also increase take-up of school meals at Key Stage 2 and above. The Chairman highlighted the link between free school meals and the Pupil Premium and underlined the need for schools to continue to encourage parents to register for Pupil Premium if their children were eligible as this enabled schools to access significant additional funding.

In response to a query from a Member regarding the £297k carry forward of Children's Centre funding from 2012/13 to make essential repairs to Castlecombe and Mottingham Children's Centres, the Head of Education, Care and Health Services Finance confirmed that the Local Authority continued to be in dispute with the project manager and company which had carried out the initial work under the Surestart capital scheme. The Local Authority contribution to the Phoenix Pre-School SEN Service was an historic carry forward of funding, and Members of the Sub-Committee were advised that following disagreement over the terms of the work, the Local Authority had never been billed by the Bromley Primary Care Trust. These funds were being held in abeyance in case they were required but would otherwise be released in due course.

A Member noted the capital work that had been undertaken at Langley Park Boys School as part of the Building Schools for the Future programme, including the enhanced performance space. The Head of Education, Care and Health Service Finance confirmed that the project should be completed on budget, excluding additional funds which had been provided by the Department for Education to fund asbestos removal. The Local Authority had contributed £2m to the enhanced performance space for which a community use agreement was in place, allowing groups such as the Bromley Youth Music Trust to access the facilities. A trading account had been established for the enhanced performance space, and it was hoped that the income generated through the rental of this space would support the maintenance of the facility into the future.

**RESOLVED that the revised Capital Programme agreed by the Executive on**

**20<sup>th</sup> November 2013 be recommended to the Portfolio Holder for Education for approval.**

**6 EDUCATION PORTFOLIO BUDGET MONITORING REPORT  
2013/14**

**Report ED13140**

The Sub-Committee considered a report setting out the budget monitoring position for the Education Portfolio based on expenditure to the end of November 2013. The Schools' Budget, funded from the Dedicated Schools' Grant and specific grants was forecast to be in an underspend position of £2,087,000, which would be carried forward into the next financial year. The controllable part of the Non-Schools' budget, funded from Council Tax, Revenue Support and specific grants, was forecast to be in an overspend position of £35,000.

In considering the budget monitoring position for the Education Portfolio, the Chairman highlighted the overspend of £146k currently projected for the Behaviour Support (Secondary) Sold Service and confirmed that this was due to low take up of the service during 2013/14. Another Member noted the overspend of £155k currently projected for Bromley Adult Education College and queried if Jobcentre Plus would fund the courses being run to support people back into employment. The Head of Education, Care and Health Services Finance confirmed that funding for these courses was included as part of the Skills Funding Agency grant for 2013/14 and that no additional funding would be provided.

A Member underlined that the Education Psychology Service was projected to overspend by £90k on its trading account due to a short fall of anticipated income and a higher than budget level of staff time allocated to it. This would be partly offset by a £40k underspend on the statutory element of the service and staff turnover, but the service was unlikely to break even for the 2013/14 financial year. The Education Psychology service formed part of the market testing exercise being undertaken on a range of Education services, as did the Adult Education Service, and consideration was being given to how the quality of Education services could be best maintained and monitored into the future, whether delivered in-house or by an alternate provider.

A Member noted the list of waivers to financial regulations which had been approved, allowing certain contracts with a value exceeding £50k to be exempted from the normal requirement to obtain competitive quotations. The Head of Education, Care and Health Services Finance confirmed that these waivers had been requested for a range of reasons including enabling immediate action to be taken on specific projects such as urgent capital works. Use of these exemptions were reported to Audit Sub-Committee on a bi-annual basis for Members' consideration.

The Portfolio Holder for Education was pleased to report the significant savings currently being realised in Special Educational Needs (SEN) expenditure. This had been achieved through a wide range of measures including robust officer

action, increased local provision at Bromley Specialist Schools, strong representation at tribunals and increased accessibility of short breaks within the Borough. As more schools converted to academy status, grant funding would continue to decrease and it was important to ensure that grants continued to be utilised in a flexible manner where appropriate. A Member noted the potential to introduce personal budgets for children and young people with special educational needs. The Interim Assistant Director: Education confirmed that the Bromley and Bexley SEND Pathfinder project included the piloting of personal budgets for children and young people with Special Educational Needs as part of the new Education, Health and Care Plan. Approximately 70 Education, Health and Care Plans were currently in place and a Working Group was considering how the personal budget element of these plans might work.

**RESOLVED that:**

- 1) The latest 2013/14 budget projection for the Education Portfolio be noted; and,**
- 2) The Education Portfolio Budget Monitoring Report 2013/14 be recommended to the Portfolio Holder for Education for approval.**

**7 DRAFT EDUCATION BUDGET 2014/15**

The Head of Education and Care Services Finance outlined the draft Education Portfolio Budget 2014/15, which incorporated future costs pressures and initial draft savings options and would be reported to the Council's Executive on 15<sup>th</sup> January 2014 and the Education PDS Committee on 30<sup>th</sup> January 2014. Members were requested to consider the proposed savings and identify any further action to be taken to reduce the cost pressures facing the Council over the next four years.

The Chairman noted that £950k of potential savings had been identified for the Education Portfolio which would offset a reduction of £550k in Education Services Grant. Dedicated Schools Grant for 2014/15 had been set at £231m. No figures had been provided for 2015/16 onwards, but it was hoped that some indication would be provided by Summer 2014. The level of Education Services Grant remained a concern, and Members were advised that the Education Division would receive a total annual grant of £721k if all schools converted to academy status.

In considering Bromley Youth Music Trust, the Portfolio Holder for Education confirmed that the level of Local Authority funding to the Trust had been reduced by £20k for a fourth consecutive year. A new Director had been appointed by the Trust and it was hoped that further work would be undertaken to identify alternate funding sources, such as the Arts Council or sponsorship by private businesses. A Member highlighted the value of music workshops for children and young people which were delivered by the Trust across the Borough. Another Member noted the importance of identifying how many children and young people in the Borough accessed Bromley Youth Music Trust provision.

The Members of the Sub-Committee discussed the way in which children and young people were able to contribute to Council decision-making. It was important to ensure that children and young people continued to have the opportunity for representation in Council decision making processes. The Bromley Youth Council had recently undertaken some excellent work on cyber-bullying and was currently exploring issues around adolescent mental health, however Members were concerned that the current Youth Council model was not representative of all schools across the Borough and that the service was delivered at a relatively high cost. Another Member noted that any consideration given to how children and young people contribute to Council decision making processes should also include the work of the Bromley Youth Advisory Panel.

A Member underlined the high quality of provision at the Duke Youth Centre and requested that it not be included as part of any potential closure programme. The Portfolio Holder for Education also highlighted the excellent work undertaken by the Phoenix Youth Centre, and noted the value of youth provision delivered at a number of other youth centres across the Borough. There was scope to discuss how the Duke of Edinburgh Award might best be administered in future, with the potential for local academy schools or the Scout Association to be licensed to administer the scheme.

**RESOLVED that:**

- 1) The financial forecast for 2014/15 to 2016/7 be noted;**
- 2) Members' comments on the initial draft savings options for 2014/15 be noted and,**
- 3) Members' comments on the initial draft Education Portfolio Budget be provided to the Council's Executive.**

**8 EDUCATION PORTFOLIO INFORMATION ITEMS**

The Sub-Committee considered an information briefing outlining nursery provision within adult education. Bromley Adult Education College currently operated three Ofsted-registered day nurseries at the Widmore, Kentwood and Poverest Centres which provided child care for adult education staff and students as well as for local residents during term time only.

In discussion, Members were concerned at the level of uptake of the day nursery provision, particularly by adult education staff and students, and noted that the nurseries did not appear to cover the full range of premises costs of their provision, such as rent and utilities. Members queried whether there was sufficient demand to continue to operate the day nurseries and emphasised the wide range of alternate child care provision available across the Borough.

Members requested that a further report be provided to the next meeting of Education Budget Sub-Committee which gave full details of Council-run nursery provision at both the Community Vision and Blenheim Children's Centres and the

three day nurseries at the Widmore, Kentwood and Poverest Centres.

**RESOLVED that the information briefing be noted.**

**9 ANY OTHER BUSINESS**

There was no other business.

**10 DATE OF NEXT MEETING**

The next meeting of Education Budget Sub-Committee would be held at 7.00pm on Tuesday 8<sup>th</sup> April 2014.

The Meeting ended at 8.36 pm

Chairman

## London Borough of Bromley

### PART 1 - PUBLIC

#### Briefing for Education Policy Development and Scrutiny Committee Thursday 30 January 2014

## UPDATE FROM THE SEN EXECUTIVE WORKING PARTY

Contact Officer: Kerry Nicholls, Democratic Services Officer  
Tel: 020 8313 4602 E-mail: [kerry.nicholls@bromley.gov.uk](mailto:kerry.nicholls@bromley.gov.uk)

Chief Officer: Terry Parkin, Executive Director, Education and Care Services  
Tel: 020 8313 4060 E-mail: [terry.parkin@bromley.gov.uk](mailto:terry.parkin@bromley.gov.uk)

### 1. Summary

1.1 This report provides Members with an update following the meeting of the Executive Member Officer Working Party for Special Educational Needs held on 19<sup>th</sup> November 2013.

### 2. THE BRIEFING

2.1 A number of areas were considered as part of the meeting:

#### Special Education Needs Transport

2.2 Members considered a report outlining aspects of Special Educational Needs Transport which influenced commissioning activity or with which the Corporate Commissioning Programme was engaged. This included the Local Authority's legal duty to provide transport, training students to travel independently, use of muster points, direct payments and parental mileage, and the Corporate Commissioning Programme, including work to amalgamate transport services for children and adults.

2.3 Following a competitive tender exercise, the SEN Transport Team had secured a voluntary sector partner to deliver a travel training programme commencing in June 2013 for a period of one year. The team would work with Bexley Accessible Transport to deliver travel training to young people with special educational needs to support them to become independent travellers, with a target of enabling 28 students to travel independently by the end of the programme. Travel training had now commenced with pupils at the Glebe School and pupils at other schools who had been identified as being able to benefit from programme. As of 9<sup>th</sup> January 2014, seven students had been trained to travel independently, with a further eight currently in training. Four students had been found to be unsuitable during training. The travel training programme was on track to deliver the £23,000 of savings identified for 2013/14.

#### Appeals to Special Educational Needs and Disability Tribunal (SENDIST)

2.4 Members considered a report providing an update on the incidence of SEN Tribunal appeals in 2011/12. The Special Educational Needs and Disability Tribunal (SENDIST) was an independent tribunal set up by an Act of Parliament in 1993 to consider appeals by parents and carers against decisions made by the Local Authority around a child's special educational

needs. Parents and carers could appeal to SENDIST across a range of prescribed circumstances, including where the Local Authority refused to carry out a statutory assessment of a child's special educational needs, had assessed a child but refused to issue a statement of special educational needs, or where a statement had been issued but the parents or carers disagreed with certain aspects. In 2011/12 there had been 52 SENDIST appeals registered by Bromley parents and carers. Of these, 60% were agreed through negotiation without the need for a hearing. Of those appeals that progressed to Tribunal, 12% had been dismissed, 4% had been struck out and 24% had been upheld in favour of the appellant. In over half of the appeals, agreement had been reached locally which reflected a more proactive approach to both formal and informal mediation.

- 2.5 With regard to the future number of appeals, it was proposed that under the Children and Families Bill, Education Health and Care Plans would replace statements of special educational needs for those children with the most complex and enduring special educational needs. The needs of children with high incidence lower level needs could be supported through the use of the Local Offer including Pupil Resource Agreements, which are a means of supporting schools and parents to work together flexibly to meet the needs of pupils in mainstream schools. Pupil Resource Agreements had proved successful in reducing the incidence of appeals, and allowed children's needs to be met more efficiently from both school resources and "top up" funding from the Local Authority high needs funding block. The expansion of high quality specialist provision within the Borough was also expected to reduce the number of parents and carers seeking out of borough provision which would similarly reduce the number of appeals.

#### Special Educational Needs Report

- 2.6 Members considered a report reviewing the placement arrangements of children attending independent out of Borough provision. The number of pupils placed in out of Borough independent boarding placements on educational grounds had decreased significantly over the past four years. This had been achieved through a number of measures including robust officer action, auditing of independent specialist schools, strong representation at tribunals and increased accessibility of short breaks within the Borough. The number of independent day placements had also decreased, and this trend was expected to continue as high quality specialist provision within the Borough continued to expand. Officer work to negotiate existing high cost placements continued and the placement costs of the most prevalent needs to Bromley were now lower than the average unit cost across 26 local authorities at £977 for Behaviour and £921 for Autism against, respectively, an average unit cost of £1145 and £1159 across the 26 local authorities.
- 2.7 Progress continued in the implementation of the changes to statutory processes for special educational needs. The SEN Pathfinder was now at the implementation stage of the reforms to special educational needs processes. 70 Education, Health and Care plans were in process, and most children identified at pre-school with complex and enduring needs were progressing through the pilot Education, Health and Care plan process from September 2013.

#### Report from Head Teacher Representative

- 2.8 Members considered a report by the Head Teacher Representative on her experience on inclusion of children with special educational needs and the use of the 'Fair Access' policy in Bromley schools. Princes Plain Primary School had three Unit (Additionally Resourced) classes for children with severe or complex SEN needs. They also welcomed a significant number of pupils with special educational needs who were placed in nurture classes with a high level of staffing financed by their Matrix and Action Plus funding.

## London Borough of Bromley

### PART 1 - PUBLIC

**Briefing for Education Policy Development and Scrutiny Committee  
Thursday 30 January 2014**

# **ANNUAL REPORT OF THE BROMLEY ADULT EDUCATION COLLEGE**

Contact Officer: Jane Bailey, Interim Assistant Director: Education  
Tel: 020 8313 4146 E-mail: Tel: 020 8313 4146

Chief Officer: Executive Director of Education, Care & Health Services

## **1. Summary**

1.1 This report provides members with an overview of the work of the College during the 2012/2013 academic year.

## **2. THE BRIEFING**

### **2.1 Overview**

During the academic year 2012/13 the College achieved a total of 12,566 enrolments which were spread across 1,208 part time courses. A total of 7,873 people participated in classes at the college, 80% of which were residents of the London Borough of Bromley.

### **2.3 Profile of the Provision**

Adult Skills Fund: During 2012/13 this area accounted for approx 25% of both the overall enrolments and volume of courses at BAEC and consisted predominantly of courses that lead to qualifications supported by public funding. The subject areas covered included adult literacy, numeracy and English language, modern foreign languages, counselling, ICT, beauty and complementary therapies, photography, interior design, book keeping, initial teacher training (adult sector) and independent living courses for adults with learning difficulties.

In addition to these courses, there was a considerable expansion in the volume of courses targeted at unemployed adults seeking to enter employment. This provision, developed in partnership with the local JCP network, grew from 30 courses with 208 enrolments in 2011/12 to 68 courses achieving 734 enrolments in 2012/13. Job seekers were given access to a wide range of Level 1 courses including Computing, Introduction to Hospitality, Preparing to Work in Adult Social Care, Retail Knowledge, Understanding Business Enterprise, Office It Skills, Introduction to the Hair and Beauty Sector, Nail Art Application, Caring for Children and Job Search and Interview Techniques.

Funding to support First Steps provision also formed part of the Adult Skills Fund in 2012/13. This allowed BAEC to develop a range of entry level courses, aimed at introducing students into subjects that could lead them into qualification courses, but without them having to commit to working towards the qualification at an early stage. This provision included first steps in a range of modern foreign language courses, photography, complementary therapies, GCSE maths, counselling, ICT and British sign language.

Community Learning: This remained the largest area of provision for the College and accounted for 60% of the courses and 65% of the total enrolments. The largest subject area was the arts programme, which continued to offer a diverse range of fine arts and crafts subjects, including drawing and painting, life drawing, pottery,

sculpture, etching and printmaking, jewellery making, silversmithing, patchwork and quilting and clothes making. Performance arts included guitar, theatre studies and conjuring and magic. 40% of the learners enrolled on Community Learning provision participated in at least one of the arts based courses. BAEC also continued to offer a wide range of other non-accredited courses, including cookery, modern foreign languages, ICT, history and various sports and fitness based subjects. Following the success of the 2012 Olympics, the College had to put on additional courses to meet an increased demand for archery training.

As part of its Community Funding work, BAEC continued to work with a range of local community partners to help deliver learning to some of the more isolated communities in Bromley. The Family Learning team worked with partner agencies which included the Bromley Children Project, Schools Standards, The Centre Cotmandene, The Mottingham Community and Learning Shop, as well as schools in targeted areas including the Ramsden Estate, Mottingham, Cray Valley and Penge.

Other community learning partners the College worked with to deliver learning to adults included the Hilda Lane Community Association (arts, crafts and fitness), Somali Well Women Project (ICT and cookery) and Bromley Health Care Community Interest (fitness, cookery and crafts)

Non Funded Learning:

The non-funded provision accounted for 21% of the students, 18% of the enrolments and 29% of the courses. This area of work included the LBB corporate training, most of which was ICT, specialist ICT provision open to the public, English as a foreign language courses and a range of short recreational courses, predominantly 1 day courses. The College also worked with the Road Safety team at Bromley Council to provide a series of safer cycling and driving courses for local residents.

**2.4 Key Performance Indicators**

The performance of the College is measured using a range of standard post-16 educational benchmarks for provision that is funded by the SFA. These include retention, attendance and achievement. The college also monitors the quality of the teaching and learning through a lesson observation scheme where teaching sessions are graded using the same 4-point scale applied by Ofsted for educational inspections.

Table 1 sets out the College’s overall performance against these three key indicators for the 2012/13 academic year.

**Table 1**

Indicator	Whole College	Adult Skills Funding	Community Learning
Retention	92.4%	89.6%	94.5%
Attendance	87.4%	83.1%	91.6%
Achievement	91.8%	87.8%	93.4%

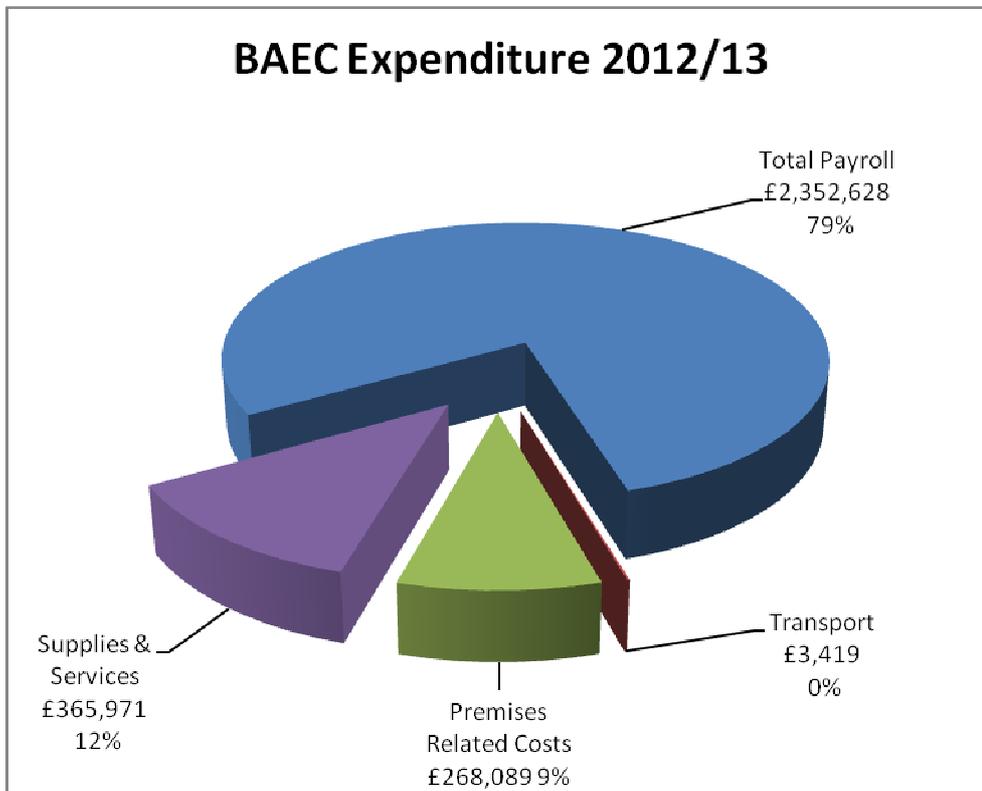
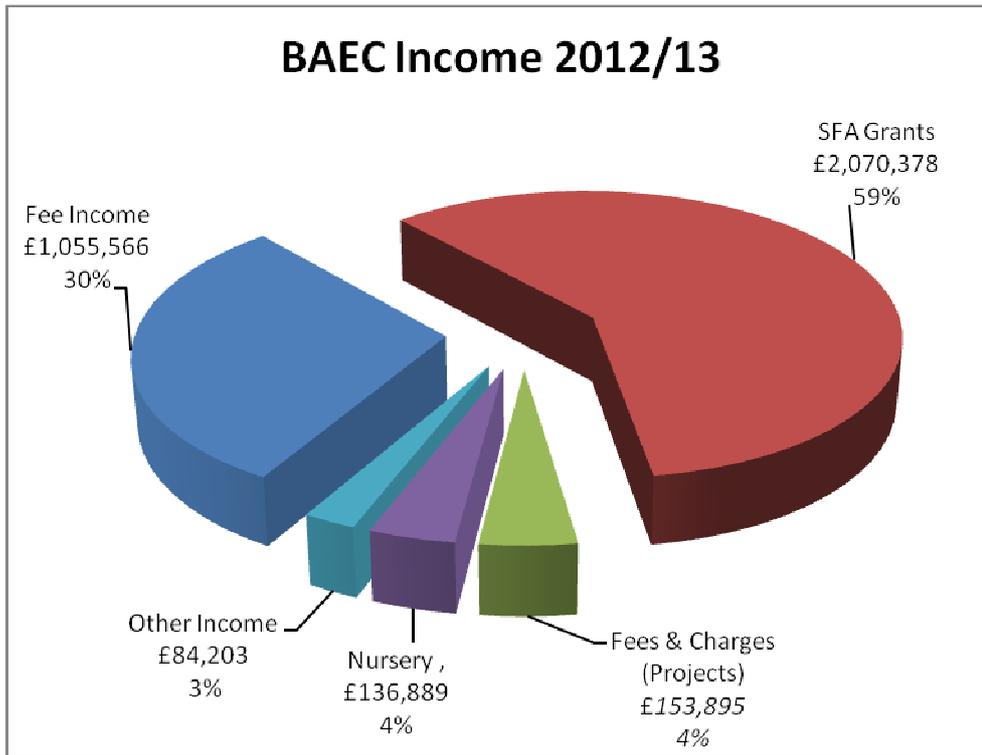
Table 2 shows the lesson observation grade profile for the 2012/13 academic year.

**Table 2**

Grade	%
1. Outstanding	35.1%
2. Good	55.0%
3. Requires improvement	7.9%
4. Unsatisfactory	0.6%

## 2.5 Financial Overview

The charts below show the overall income and expenditure for BAEC during the 2012/13 financial year.



## 2.6 Progress against the Priorities for 2012/13

In the Annual Report Briefing paper to the Education Policy Development and Scrutiny Committee on 23 January 2013, three key priorities were identified for the 2012/13 academic year. Table 3 summaries the progress made against those priorities.

**Table 3**

Priority	Progress
1. Develop the workforce development strand to incorporate the training elements that will move over from the EDC into Adult Education with effect from April 1 2013	Provision moved and is operating efficiently out of the Widmore Centre. EDC identity and website maintained. NQT and Governor training programme planned and running during 2012/13. Full programme for 2013/14 planned and being delivered.
2. Ensure that BAEC meets the targets set by the SFA to deliver approved qualifications to the value of £1,184,226.00	Final data report was submitted to the SFA on 24/10/13, within the deadline. The Council is waiting for final reconciliation notification. However, BAEC's own calculations indicate that the College achieved 99.4% of its funding target.
3. Consolidate the new structure and ensure that the service is in a position to deliver a zero budget for the current financial year and going forward	New staffing structure now embedded. At the end of the 2012/13 financial year BAEC had an operating surplus of £510,824.00. However, increases in the recharges mitigated this.

## 2.7 Key Priorities for 2013/14

- Identify efficiency savings for implementation with effect from 1<sup>st</sup> September 2014.
- Consolidate and expend the provision for unemployed adults, working in partnership with the JCP network to support local adults into employment . This will include new qualifications to meet identified labour force gaps and the demand from the Kentwood Centre Work Club.

## London Borough of Bromley

### PART 1 - PUBLIC

#### Briefing for Education Policy Development and Scrutiny Committee Thursday 30<sup>th</sup> January 2014

## EDUCATION, CARE & HEALTH SERVICES CONTRACT REPORTS – EDUCATION CONTRACTS

Contact Officer: Wendy Norman, Procurement and Contract Compliance Manager: Education & Children's Social Care  
Tel: 020 83134805 E-mail: laurence.downes@bromley.gov.uk

Chief Officer: Terry Parkin, Director Education, Care & Health Services

### 1. Summary

- 1.1 The Executive and Resources Policy Development and Scrutiny (PDS) Committee has agreed a template report for London Borough of Bromley Contracts. The report details the current status of all contracts with a whole life value of £200k or more, with all relevant contracts identified from the Contract Register.
- 1.2 Executive and Resources PDS has recommended that the PDS Committee for each portfolio reviews the Contract Register report relevant to their portfolio, providing any comments as appropriate.
- 1.3 The Contract Register report for all contracts relevant to the Education Portfolio is included as **Appendix One** to this paper. In addition, the paper provides a brief update on planned contract activity over the next six months.

### 2. **THE BRIEFING**

- 2.1 **Appendix One** details all current contracts relevant to the Education Portfolio with a whole life value of £200k or more.
- 2.2 Monitoring of the contracts is the responsibility of the relevant service team within the Education division of the Education, Care & Health Department.
- 2.3 The following table details other Education related contracts with values below £200k but which are of note and that will require action within the next six months. The status is as at the time of writing of this report in December 2013. They are:

<b>Provider</b>	<b>Service</b>	<b>End Date</b>	<b>Annual Value</b>	<b>Actions</b>
Various	Flexible Learning Provision	28/02/2014	£0 (call-off)	<p>Temporary contract awarded pending implementation of Dynamic Purchasing System to source required provision in future.</p> <p>Dynamic Purchasing System will be used from January 2014</p>
Fleet Tutors	Looked After Children Education	28/02/2014	£48,000	<p>Temporary contract awarded pending implementation of Dynamic Purchasing System to source required provision in future.</p> <p>Dynamic Purchasing System will be used from January 2014</p>
Capita	SIMS Maintenance	31/03/2014	£74,000	Bromley LA purchases annual SIMS maintenance package and recharges to schools. Waiver to be prepared in order to enable this arrangement to continue.
Various	School Improvement	31/03/2014	£0 (call-off)	<p>Range of small value school improvement advisor contracts awarded on an individual basis.</p> <p>These contracts now included in the Dynamic Purchasing System.</p>

Education PDS Contracts Briefing Dec 2013

ID	Contract Name	Suppliers	Duration Months	Duration Years	End Date	Original Contract Total Value £	Original Contract Annual Value £	No of Waivers	Value of Contract Waivers Approved	No of Variations / Extensions	Value of Variations / Extensions	2013/14 Budget £	2013/14 Projected £	Cost Difference £	Comments
Contract-050747	Construction - Provision of Modular Accommodation to Various Primary Schools	Built Offsite Ltd	6	0.50	31-Dec-13	£1,044,270	£1,044,270	0	£0	0	£0	£1,044,270	£1,044,270	£0	6 month contract to provide temporary modular accommodation at Malcolm Primary, Midfield, Scotts Park, Worsley Bridge Primary Schools. Company selected from LB Lewisham Framework.
Contract-051403	Education - SIPS Support to Multiple Pre-schools and Nursery Settings	Multiple Pre-schools and Maintained Nurseries	12	1.00	31-Mar-14	£200,000	£200,000	0	£0	0	£0	£200,000	£180,000	£-20,000	Multiple grant awards for Supporting Inclusion in Pre-schools (SIPS) Support for multiple pre-schools and nursery settings. No single award expected to exceed £5800 per child, per contract year. Under spend expected due to a change in base line criteria to more complex needs and base line review expectations. Service level for these children needs to continue into 2014/15. A further exemption for a year will be applied as there are no alternative providers of this service.
Contract-049865	Children's - Intensive Supervision and Surveillance (ISS)	NACRO	36	3.00	31-Mar-14	£213,000	£71,000	0	£0	1	£71,000	£71,000	£71,000	£0	ISS Intensive Supervision and Surveillance is being considered by Officers within emergent consortia arrangements for purchasing ISS services. However, market provision is limited and current provider is performing well. Contract awarded for 2 years by exemption in 2011 which included authorisation for option to extend for one year. Extension option of one year approved at Education PDS January 2013. Current provider has resources to deliver the regulatory requirement within service provision. YOS to meet NACRO in January 2014 to look at possibility of payment by results. Contract allows for CPI increases, however CPI not awarded to date.
Contract-050139	Children's - Early Intervention and Prevention Services - BCP Approved Provider List	Fleet Education Services Ltd T/A Fleet Tutors Academy Training & Consultancy Ltd Advocacy for All Be Totally You British Red Cross Society Bromley Healthcare Bromley Mencap Bromley Y Burgess Autistic Trust Child Communication CXX Ltd Dangerspot Books Ltd Diving for Development Ltd GFS Platform Penge Gymboree Bromley Little Fingers Baby Classes The Mary Dolly Foundation The Maypole Project National Childbirth Trust Pre-School Learning Alliance The Prince's Trust Relate Bromley St John's United Reformed Church Teachsport Bromley Welfare NHS Bromley Maria Ako	12	1.00	31-Mar-14	£400,000	£400,000	0	£0	0	£0	(dep on usage)	(dep. on usage)	£0	Current provision is provided via BCP Preferred Provider List of 39 organisations, approved by Director 17 May 2013. The Approved List is refreshed each December, and the process for 2014/15 commissioning has begun, with mini-competitions to start in December and complete in January 2015. Services are commissioned for no longer than one year as required, with values below the £200k threshold. Commissioning is revised to match the annual budget. 2013/14 budget dependent on service usage.
Contract-024980	Children's - Counselling and Advice for Children	Bromley Y	48	4.00	31-Mar-14	£264,831	£88,277	0	£0	1	£88,277 (2013/14)	£88,277	£88,277	0	Currently being re-tendered. Contract ceasing 31 March 2014 - waiver approved by CS PDS 29 Oct 2013 for a 6-month contract. The future service requirements formed part of the overall review of CAMHS provision with Commissioning Intentions reported to Care Services PDS in December 2012. (History: This contract originally commenced in 2005/06 for three years (2005/06 to 2009/10: £441,385). The contract was extended for a further two years (2010/11 to 2012/13: £264,831. A three year contract was awarded via exemption commencing April 2010, following approval from the Portfolio Holder and PDS scrutiny. Approval was given at December 2012 Care Services PDS to extend the contract for a further year to align with CCG commissioning timescales for CAMHS). Contract allows for CPI increases, however CPI not awarded to date.
Contract-034909	Children's - CAMHS Support	Bromley Y	36	3.00	31-Mar-14	£294,216	£98,072	0	£0	0	0	£98,072	£98,072	£0	Currently being re-tendered. Contract ceasing 31 March 2014 - waiver approved by CS PDS 29 Oct 2013 for a 6-month contract. The future service requirements formed part of the overall review of CAMHS provision with Commissioning Intentions reported to Care Services PDS in December 2012. Contract allows for CPI increases, however CPI not awarded to date.
Contract-051074	Education - Bromley Flexible Learning Programme Framework	Springboard Bromley Academy21 Bromley College of Further and Higher Education Educ8 STREETVIBES YOUTH Croydon IT Training Centre Wizeup Blingz Shears Academy Top Line Therapists Academv David Lewis	11	0.92	31-Jul-14	£357,000	£357,000	0	£0	0	£0	£357,000	£357,000	£0	Due to the uncertainty of the continuation of this programme and the ongoing review of the Behaviour Service, approval was given by the Portfolio Holder for provision as a Framework for a year. Appointments to Framework following tender approved by Director 29 Jul 2013. Values quoted are estimated and overall budget figures.
Contract-051317	Education - Post-16 FE SEND Placements	Fortune Centre of Riding Therapy Hereford College Hereford College Lufton College Mount Camphill Community Nash College National Star College Oakwood Court College Orchard Hill Orpheus Centre Treloar College Westgate College Young Enliensv	12	1.00	31-Jul-14	£3,742,714	£3,742,714	0	£0	1	£34,899	£2,779,833	£2,164,282	£615,551	New LA responsibility under Education Funding Reforms (EFR). Overarching contract for academic year 13/14 awarded by Portfolio Holder 02 Sep 2013. Contract is based on a needs-led approach with planning and forecasting carried out to support the Council's 14/15 high needs cost placement submission, which is due to be with the EFA by 23 Dec 2013. Placement decisions made through Post-16 Placement Panel in April of preceding academic year (next panel April 2014). Difference of £615,551 based on 13/14 Financial Year placement value and 13/14 Financial Year Budget. At time of forecasting and learner number submission, there was lack of clarity around how the Education Funding Agency (EFA) would account for their contribution of placements (estimated to be £430k). The Council made the decision to include projected EFA contribution when setting budget to minimise risk of overspend. This will remain within the budget until we are certain EFA are not intending to claw funds back. In real terms, current difference is £185,551, due to reduced placement cost (£49,555 through LA negotiation), together with increase in EFA contribution (£135,996). Difference provides buffer for emergency placements and potential increased support identified during 13/14 Financial Year.
Contract-051457	Construction - Refurbishment works to support school expansion of secondary ASD specific provision	HA Marks Ltd	16	1.33	30-Sep-14	£273,747	£273,747	0	£0	0	£0	£273,747	£273,747	£0	Contract awarded by Director 25 Jun 2013, following tender process.
Contract-051610	Training - Step Up To Social Work Project	Royal Holloway (London University)	22	1.83	30-Apr-15	£278,590	£139,295	0	£0	0	£0				Contract awarded following tender. CPI not applicable. This contract is funded by the Step Up To Social Work grant from the Department for Education (DfE). The DfE are 'front-loading' the funding to Local Authorities with the permission for LAs to carry forward funding into the next financial year, hence the cost difference.
Contract-049941	Children's - Family Group Conference	Galton Associates	36	3.00	31-Mar-16	£280,000	£56,000	0	£0	0	£0	£56,000	£56,000	£0	Contract awarded following tender. Contract provides for 2 yr extension.
Contract11486	Education - Provision of Music Education	Bromley Youth Music Trust	120	10.00	31-Mar-17	£5,180,975	£350,440	0	£0	0	£0	£310,440	£310,440	0	There is a significant difference between the original annual contract value quoted and the confirmed 2013/14 Budget and Projected spend. This is because in prior years the Department for Education Music Grant was routed through LBB and included in the contract value for this provision. From 2012/13, this funding is now passed directly to the provider from the Arts Council. The budget has reduced further in 2013/14 following agreement by Members to reduce the Bromley funding by £40k.

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## London Borough of Bromley

### PART 1 - PUBLIC

**Briefing for Education  
Policy Development and Scrutiny Committee  
Thursday 30 January 2014**

## BROMLEY ACADEMY PROGRAMME UPDATE

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### 1. Summary

- 1.1 This is the updated information for Members on the academy conversion programme as at 6th December 2013. There are now 44 academies within Bromley (5 since the last report was presented), 10 more are in the process of converting and a further 25 will potentially convert. During 2013 there have been 12 schools converting,
- 1.2 This update also includes the Pupil Referral Unit and the proposal for it to become an Alternative Provision Academy sponsored by Bromley College of Further & Higher Education.

### 2. THE BRIEFING

2.1 Overall Summary of the Academy Programme as at 1 January 2014.

Type	Converted		Maintained - Conversion in Progress		Maintained - Potential Conversion		Maintained		Total	
<b>Secondary</b>	16	94%	1	6%	0	0%	0	0%	<b>17</b>	100%
<b>Primary</b>	28	38%	9	12%	25	34%	12	16%	<b>74</b>	100%
<b>Special</b>	0	0%	0	0%	0	0%	4	100%	<b>4</b>	100%
<b>PRU</b>	0	0%	0	0%	1	100%	0	0%	<b>1</b>	<b>100%</b>
<b>Total</b>	<b>44</b>	<b>45.8%</b>	<b>10</b>	<b>10.4%</b>	<b>26</b>	<b>27.2%</b>	<b>16</b>	<b>16.6%</b>	<b>96</b>	<b>100%</b>

## 2.2 Schools which have converted to Academy Status

A	PRIMARY SCHOOLS	POSITION	TIMESCALE
1	Hayes Primary School	Conversion	1 July 2011
2	Warren Road Primary School	Conversion	1 July 2011
3	Balgowan Primary School	Conversion	1 August 2011
4	Biggin Hill Primary School Consulting with parents and public about a potential sponsored or multi-academy trust arrangement with Charles Darwin school.	Conversion	1 August 2011
5	Darrick Wood Infant School and Nursery	Conversion	1 August 2011
6	Green Street Green Primary School	Conversion	1 August 2011
7	Pickhurst Infant School	Conversion	1 August 2011
8	Pickhurst Junior School	Conversion	1 August 2011
9	The Pioneer Academy (formerly Stewart Fleming Primary School)	Conversion	1 August 2011
10	Valley Primary School	Conversion	1 August 2011
11	Crofton Junior School	Conversion	1 December 2011
12	Tubbenden Primary School	Conversion	1 March 2012
13	St James' RC Primary School	Conversion	1 April 2012
14	Crofton Infant School	Conversion	1 September 2012
15	Hillside Primary School	Sponsored Conversion	1 September 2012
16	Parish Primary School	Conversion	1 August 2013
17	Alexandra Juniors	Conversion	1 September 2013
18	Highfield Infants' School	Conversion	1 September 2013
19	Raglan Primary School	Conversion	1 September 2013
20	Harris Academy Kent House (formerly Royston Primary)	Sponsored Conversion	1 September 2013
21	Harris Academy Crystal Palace (formerly Malcolm Primary School)	Sponsored Conversion	1 September 2013
22	Grays Farm Primary School	Sponsored Conversion	1 September 2013
23	Highfield Junior	Conversion	1 October 2013
24	Alexandra Infants	Conversion	1 December 2013

<b>A PRIMARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
25	Farnborough Primary	Conversion	1 December 2013
26	Manor Oak	Conversion	1 December 2013
27	Perry Hall Primary	Conversion	1 December 2013
28	Castlecombe	Conversion	1 January 2014
<b>B SECONDARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
1	Kemnal Technology College	Conversion	1 September 2010
2	Darrick Wood Secondary School	Conversion	1 December 2010
3	Beaverwood School for Girls	Conversion	1 March 2011
4	Bishop Justus CE Secondary School	Conversion	1 March 2011
5	Coopers Technology College	Conversion	1 March 2011
6	Charles Darwin School	Conversion	1 April 2011
7	Hayes School (Bromley) (formerly Hayes School)	Conversion	1 April 2011
8	Langley Park School for Boys	Conversion	1 April 2011
9	Newstead Wood School (formerly Newstead Wood School for Girls)	Conversion	1 April 2011
10	Ravens Wood School	Conversion	1 April 2011
11	The Ravensbourne School	Conversion	1 April 2011
12	Bullers Wood School	Conversion	1 May 2011
13	Langley Park School for Girls	Conversion	1 August 2011
14	Harris Academy Beckenham (formerly Kelsey Park Sports College)	Sponsored Conversion	1 September 2011
15	Harris Academy Bromley (formerly Cator Park School)	Conversion	1 September 2011
16	The Priory School	Conversion	1 May 2012

## 2.3 Schools either considering or in the process of conversion to Academy Status

A	PRIMARY SCHOOLS	POSITION	TIMESCALE
<b>In The Process of Conversion</b>			
1	Holy Innocents Catholic Primary School	<p>Consultation on Academy status on website – March 2013.</p> <p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (June 2013 list) Academy Order received 23 October 2013</p>	1 April 2014
2	Keston	<p>MAT with Bishop Justus</p> <p>Academy Order received (by school) – December 2013</p>	1 April 2014
3	Scotts Park	<p>Potential MAT.</p> <p>Academy Order received by school – December 2013.</p>	1 April 2014
4	St Johns	<p>Sponsored academy with Diocese of Rochester acting as sponsor.</p> <p>Academy Order received 17 July 2013</p>	1 April 2014
5	St Josephs	<p>Consultation on Academy status on website – January 2013. No formal notification to LA.</p> <p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (June 2013 list) Academy Order received 23 October 2013</p>	1 April 2014
6	St. Marys RC Primary School	<p>Formal consultation on academy conversion – 12 October 2012.</p> <p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (October 2013 list) Academy Order received 23 October 2013</p>	1 April 2014
7	St Peter and St Pauls	<p>Consultation on Academy status on website – January 2013.</p> <p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (August 2013 list). Academy Order received 23 October 2013</p>	1 March 2014

A	PRIMARY SCHOOLS	POSITION	TIMESCALE
8	St Philomena's RC Primary School	<p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (July 2013 list). Academy Order received 23 October 2013</p>	1 April 2014
9	St Vincents	<p>Consultation on Academy status on website – January 2013.</p> <p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>Application received by DfE (June 2013 list). Academy Order received 23 October 2013</p>	1 April 2014
<b>Actively Considering Conversion</b>			
10	Primary School	Considering potential partners with authority and DfE.	TBC
11	Burnt Ash Primary School	<p>Burnt Ash is consulting with parents on the question of conversion to academy status (March 2013)</p> <p>No formal application logged by DfE as yet.</p>	TBC
12	Primary School	<p>Committed to academy conversion and considering potential partners. Potential MAT.</p> <p>No formal application logged by DfE as yet.</p>	TBC
13	Primary School	Seriously considering joining MAT. A governing body resolution is expected early January 2014.	TBC
14	Junior School	Committed to academy conversion. They are proposing an Umbrella Trust at this stage.	TBC
15	Hawes Down Infants	<p>Confirmation to LA of intent to submit Expression of Interest to DfE – 31 January 2013</p> <p>Consultation (April 2013) on conversion to academy status potentially as part of an umbrella trust (including Langley Boys, Langley Girls, Pickhurst Infants, Hayes Primary, Hayes Secondary)</p> <p>No formal application logged by DfE as yet.</p> <p>June statement from school states that academy decision has been deferred to a later date (not specified).</p>	TBC

A	PRIMARY SCHOOLS	POSITION	TIMESCALE
16	James Dixon Primary School	<p>Notification 15 February 2013 of Governor decision to apply for academy conversion</p> <p>No formal application logged by DfE as yet.</p> <p>Confirmation to LA of intent to change status from community to foundation school as of December 2013.</p>	TBC
17	Primary School	Considering joining in a MAT structure, although also investigating other primary groups.	TBC
18	Primary School	<p>Have registered interest with DfE.</p> <p>Although not yet fully committed to conversion, they have now sought information about groupings and have sought advice from project manager regarding their governors and how to approach considering potential partners.</p>	TBC
19	Primary School	Committed to Academy conversion. Currently developing specification to seek potential partners.	TBC
20	Primary School	Possible MAT	TBC
21	Primary School	Intent to apply for conversion, possibly under a MAT.	1 July 2014
22	Primary School	Committed to Academy conversion but is prioritising coming out of Requiring Improvement status with the new Head Teacher.	Late 2014
23	Southborough Primary	<p>Southborough is consulting with parents on the question of conversion to academy status (March 2013)</p> <p>No formal application logged by DfE as yet.</p>	TBC
24	St Anthony's RC Primary School	<p>Notification that conversion as part of an umbrella trust with local catholic schools is being explored by the Archdiocese.</p> <p>DfE has asked the Archdiocese to consider another RC school to sponsor St. Anthony's in a MAT arrangement within the UT.</p> <p>No formal application logged by DfE as yet.</p>	TBC
25	Primary School	Considering academy conversion and potential partners.	TBC
26-27	Southborough Schools – collaborative or umbrella academy trust	<p>A potential partnership of six schools including Southborough Primary and Burnt Ash.</p> <p>No formal application logged by DfE as yet.</p>	TBC
28 – 32	Group of four- six primary schools with shared ethos for school improvement.	Considering creating a MAT – geographically spread across the Borough.	TBC

<b>A PRIMARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
33-34	Two further schools.	One school considering joining existing groups and one school considering converting as a stand-alone.	TBC
<b>B SECONDARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
1	St Olave's Grammar School	Notification to Local Authority (October 2010).  Conversion approval 'on hold' pending resolution of governance composition between the Diocese of Rochester, the School and the Department for Education.	TBC
<b>C PUPIL REFERRAL UNIT</b>		<b>POSITION</b>	<b>TIMESCALE</b>
1.	PRU (Kingswood & Grovelands)	Academy Order received (January 2014) for approval for conversion to academy status sponsored by Bromley College of Further & Higher Education.	1 September 2014

#### 2.4 Current status of other schools:

<b>A PRIMARY SCHOOLS</b>		<b>POSITION</b>	<b>TIMESCALE</b>
1	Infant School	Prioritising conversion to Primary School, not yet ready to consider conversion.	N/A
2	Primary School	Position to be confirmed	N/A
3	Primary School	Not considering conversion at this time	N/A
4	Mottingham	Notification to LA of Governing Body decision on 13 March 2013 to convert as a stand-alone academy.  Application received by DfE (May 2013 list).  Application refused by Minister as a stand-alone academy. Currently not planning to make a further application.	TBC
5	Primary School	Not considering conversion at this time	N/A
6	Primary School	Position to be confirmed	N/A
7	Primary School	Position to be confirmed	N/A
8	Primary School	Position to be confirmed	N/A
9	Primary School	Not considering conversion at this time	N/A
10	Primary School	Position to be confirmed	N/A

A	PRIMARY SCHOOLS	POSITION	TIMESCALE
11	Primary School	Position to be confirmed	N/A
12	Infant School	Committed to conversion in due course. Currently focusing on conversion to Primary school and will consider conversion and potential partners next year.	N/A
13-16	Specials Schools	All four Special Schools are considering potential partners and the implications for their schools.	N/A